



ROBERT COLLEGE

ISTANBUL, TURKEY

ASSISTANT HEAD OF THE GIRLS' RESIDENCE (part-time)

The Residence Hall at Robert College is seeking candidates for an **"Assistant Head"** position to commence August 19, 2024.

The position mainly involves;

Assisting in providing for the safety, care, guidance and discipline for the well-being of all students staying in the residence; contributing to the management of staffing, organization and resources of the residences; deputizing for the Head of the Residence; being on campus when on duty.

Candidates must meet the following criteria:

- Bachelor's / College Degree in Education with a Teaching Certificate
- A minimum of 2 years of experience preferably with teaching background
- Proficiency in English is desirable
- A positive, calm, constructive approach and problem solving skills and ability to work collaboratively as part of the team and with a dynamic approach
- Willingness and ability to work a flexible work schedule, including weekends, some school and national holidays
- Sensitive to issues of diversity
- Experience with working with teenagers
- Non-smoker

Benefits include an apartment attached to the residence and professional development opportunities.

Interested applicants who meet the qualifications should write to rchr@robcot.k12.tr by **April 26, 2024** including the Robert College non-academic application form and a letter of application, together with the contact details for at least three professional references.