



## ROBERT COLLEGE

ISTANBUL, TURKEY

### Guidance Counselor

Full-time / Temporary position

Robert College Guidance Counseling Department is seeking an outstanding Counselor to join the program during September 1, 2024 – June 30, 2025.

#### Position Purpose:

- Aims to collaborate with all colleagues and other stakeholders to provide counseling services to the students and parents supporting emotional, cognitive and social development of the students.
- Aims to collaborate with all colleagues and other stakeholders to contribute to the school environment so that Robert College keeps a school culture that enables and empowers psychological well-being of the students.

#### Required Qualifications and Skills:

- B.A. degree in Guidance Counseling with Pedagogical Formation approved by the Turkish Ministry of Education.
- Have at least two years of experience (preferably with students ages 14 to 19).
- Superior interpersonal, communication, writing and organization skills.
- Demonstrated professional and personal integrity.
- Ability to set professional boundaries collaborating with constituents within these boundaries.
- Good problem-solving skills.
- Excellent organizational skills with particular ability to focus and prioritize work.
- Ability to handle sensitive and confidential matters with appropriate discretion.
- Proficiency in basic data management systems and required computer applications (i.e.Word, Excel, PowerPoint, Google Tools); willingness and ability to learn additional applications as needed.
- Willingness & ability to work a flexible work schedule, including occasional events & select weekends.
- Empathetic.
- A dedicated team member.

Interested applicants who meet the qualifications may complete the online **application form** and send it to [rchr@robcoll.k12.tr](mailto:rchr@robcoll.k12.tr) by **March 29, 2024** including the contact details for at least three professional references.

*\*Aligned with international child protection standards, Robert College is committed to the safeguarding of children: its recruitment process includes a rigorous child protection element and detailed background checks.*